

## **Procedure for the election of Board of Directors 2020-2024**

### **1- Allocation of a number of seats per country**

In conformity with the constitution, the Board of Directors is composed of a maximum of “30 members” with “balanced representation”. However, reaching this maximum will create important costs and complications for rooms and interpretation. We therefore do not seek to reach that maximum.

In order to ensure geographic representativity, every country can have a maximum number of members established depending on the number of member organisations up to date with the payment of their membership fee on the 31<sup>st</sup> December 2019 and of the amount of these membership fees paid in relation with year 2019. As the Board decided at its meeting on the 19<sup>th</sup> November 2019, the number of seats allocated to each country is:

<b>Number organisations/membership fees</b>	0 à 5000 €	5001 à 10000€	10 001 à 15 000€	15000 +
1 ==> 5 organisations	1	2	2	2
6 ==> 10 organisations	2	2	3	3
11+	3	3	3	4

There is also a necessity to ensure a balanced representation of different types of organisations belonging to Euromontana membership: collective authorities, professional organisations, research institutes, agencies and of different sectors (agriculture, forestry, services, environment...), so that the Board of directors includes at least one relevant actor on each different topic. No quota has been decided in that respect.

It is not compulsory to have a representative in each country if no one is candidate.

It is not compulsory for a country to have as many representatives as the maximum number allows.

For organisations from countries which can ask for support from Euromontana to pay for their travel costs to Board meetings, support is limited to one member/country.

### **2- Organisation of applications and elections**

The maximum number of seats in each country will be agreed in conformity with the rule exposed above and communicated at the latest on the **31<sup>st</sup> January 2020**.

#### **2.a. Preliminary applications**

Member organisations will be invited, for those who wish, to communicate in four weeks, i.e. before the **29<sup>th</sup> February 2020**:

- The name of an individual person elected or employed by the organisation ;
- The function of this person and their experience regarding mountains;

- The motivation of this candidate to take part in the Board and what they wish to achieve along this mandate as well as themes on which they would like to get involved;
- A commitment to cover the travel costs related to meetings of the Board of Directors, or, in due cases, for eligible countries, the demand for support from Euromontana for payment of these costs ;
- His/her will to have a specific function in the Board : president, vice-president, treasurer ;
- A declaration certifying that the person masters one of the two working languages of the association, in written and oral: English or French.

An template application form will be submitted to this end.

### ***2.b. Analysis of preliminary applications***

The Board 2016-2020 will analyse, during its meeting on the 17<sup>th</sup> March 2020, preliminary applications and will formulate recommendations to the attention of members and of the General Assembly regarding applications and the balance of representation in geographic terms and in terms of type of organisation of the future Board of Directors. These recommendations will be transmitted all members before the **15<sup>th</sup> April 2020**.

### ***2.c. Final applications***

On the basis of recommendations formulated by the Board, candidates will be invited to confirm or not their preliminary application at the latest 30 days before the General assembly (thus before the 30<sup>th</sup> August 2020). The final application list will be sent to candidates at the latest 15 days before the General assembly with a summary of their application and a reminder of the recommendation from the Board.

*It would be preferable, especially in cases where the number of candidates is above the maximum number for a given country that members of this country engage in concertation to decide which applications should be maintained in order to ensure a good representation of the country in terms of geography and of types of organisations. If members from this country do not reach an agreement, then the General Assembly as a whole will vote.*

### ***2.d. Election***

On the day of the General assembly, members will be invited to choose, on the list of candidates, and on the basis of programmes presented, candidates whom they retain as members of the Board 2020-2024.

For countries where the number of candidates is below the maximum number available, the General assembly will be encouraged to approve the full list of candidates. For countries where there remains a “surplus” of candidates, delegates will be invited to choose on the list which ones they elect.

## **Replacement of a member excluded or resigning from the Board 2020-2024**

Members of the Board are individuals (physical persons) employed or elected representatives of member organisations.

When a member leaves the Board of Directors during the mandate, the constitution stipulates that *“Throughout the duration of the mandate retiring members may be replaced for the rest of the mandate at the next general assembly”*.

To allow the secretariat to organise a vote at the General assembly, the resignation must be communicated in due time for the election to be added to the agenda and for calls for application from a person from the same country to be launched.

If resignation is notified within 40 days before the General assembly, the secretariat adds the election as a point in the agenda and invites members from the concerned country to submit their applications at the latest 20 days before the General Assembly, using the template used for the election 2020.

The Board of Directors can formulate a recommendation on applications proposed. If there are several candidates, the general assembly votes in the same manner as for the election at the beginning of the mandate. This member is elected for the rest of the on-going mandate.

If resignation is known later than 40 calendar days before the General Assembly, the replacement is postponed until the assembly of the following year. In order to avoid a gap in representation, the member organisation to which the Board member belonged can designate an interim representative who will attend the meetings until the official replacement can be decided.