

Notat

Dato: 27.05.2016
Arkivsak: 2014/10344-80
Saksbehandlar: barhart

Til:	Kathrin Jakobsen, Bård Sandal
Frå:	Barbara I Harterink

Søknad om reiseløyve for Barbara Harterink

Med dette vil eg søkje om løyve til utanlandsreise den 6. til 10. juni 2016. Målet for reisa er å delta i eit tre dagers EU-finansiert seminar i Harsin, Belgia. Seminaret er skreddarsydd for organisasjonar som arbeidar med Erasmus+ finansierte inkluderingsprosjekt for ungdomar med spesielle utfordringar. Det vil bli spesielt fokus på å diskutere erfaringar med korte praksisopphald knytt til frivillig arbeid i Europa («EVS» = European Voluntary Service), noko som fylkeskommunen satsar på sidan 2015.

Hordaland fylkeskommune har etablert eit lågterskeltilbod om frivillig arbeid i utlandet for elevar som har droppa ut av vidaregåande skule, finansiert gjennom Erasmus+ Aktiv Ungdom programmet. Dette er eit samarbeid mellom Regionalavdelinga, Opplæringsavdelinga (OT/PPT) og nokre kommunar. Målet er å gje ungdommane ei kjensle av meistring og gje nye perspektiv og impulsar, som igjen vil kunne motivere for å ta opp att den vidaregåande utdanninga eller komme seg i arbeid.

På seminaret i Belgia vil fjorten organisasjonar vere representert med to personar kvar. Eg vil reise i lag med Sølvi Folkedal frå Askøy kommune. Vi har i ein del år jobba saman om å utvikle ulike EU-finansierte prosjekt for ungdomar med spesielle utfordringar. Dette er nybrotsarbeid og fram til no har resultata vore gode, men vi ønskjer heile tida å betre kvaliteten i våre prosjekt.

Gjennom vår deltaking på seminaret vil vi:

- diskutere våre erfaringar med Erasmus+ Aktiv ungdom-prosjekt for inkludering av ungdom.
- evaluere tidlegare prosjekt og diskutere utfordringar som vi møter i EVS-prosjekt for inkludering av ungdom, («*troubleshooting*»).
- utveksle *best practice* blant 14 organisasjonar frå 10 ulike land i Europa
- utvikle nye samarbeidsprosjekt. Eg har med meg noko konkrete prosjektbestillingar frå OT/PPT teneste.
- diskutere framtidig samarbeid mellom Askøy kommune – Hordaland fylkeskommune

Erasmus+ programmet dekker reisa og opphald til både meg og representanten frå Askøy kommune.

Med helsing

Barbara Harterink

Vedlegg: informasjon om seminaret



CONTACT MAKING EVENT

New Opportunities for ST EVS – June 06th to 10th 2016

Where ? In Harsin (South Belgium), in a pretty cozy venue (<http://www.lagattedor.be>)

When ? From the 06th of June till 10th of June 2016

Who ? 24 youth workers/staff members from 14 organisations. About half of them come from member organisations of the ALLIANCE of European Voluntary Service Organisations.

To do what ?

The Contact Making Event is thought to achieve several operational objectives which are:

- to share best practices and experiences;
- to create synergies in order to create new projects;
- to evaluate the previous short term EVS projects and collaborations as a basis for future collaboration;
- to work on the procedures of collaboration we'll respect during the future projects;
- to elaborate a common understanding on the definition and implementation of the reinforced mentorship;
- to think about the reasonable adjustment of EVS projects.

Profile of the participants:

Staff of the partner organizations; they will be all involved in the management and implementation of short term EVS projects for youngsters with fewer opportunities. Participants should be able to give back the information received within their sending organizations.

Financial conditions:

Full board and accommodation will be provided from 06/06 evening to 10/06 morning.

Travel costs are partially or entirely reimbursed according to your actual costs and the flat rate of the ERASMUS + programme; those ones are calculated on basis of the travel distance between your organisation address and the venue (Harsin).

Travel costs	Number of paxs	Granted
ALLIANSSI	1	€ 275
CBB	2	€ -
CONCORDIA	2	€ 550
CONTINUOUS ACTION	1	€ 275
ELIX	1	€ 275
ESTYES	2	€ 550
GENCTUR	1	€ 275
GOTHENBURG	2	€ 550
HORDALAND COUNTY COUNCIL	2	€ 550
LINK YOUTH	1	€ 275
LUMEA LUI PINOCCHIO	1	€ 275
RADI VIDI PATS	2	€ 550
SJ	3	€ 825
YRS	3	€ 825

HOW TO CLAIM REIMBURSEMENT OF THE COSTS?

Within two months after the seminar, each promoter must send a reimbursement request (see ANNEX 1) to CBB claiming for reimbursement of the costs.

Support documents proving the expenses and the travel must accompany this reimbursement request:

- Invoice of the travel company
- Travel tickets
- Boarding passes
-

We insist on the importance to collect all the travel tickets and boarding passes.

WHAT HAPPENS IF THE ACTUAL TRAVEL COSTS ARE LESS THAN THE FIXED FLAT RATE?

CBB will only reimburse the actual costs. You will get what you will spend. Not more.

If a group spends less than its budget and one or several group(s) spends more than its/their budget(s), CBB may propose to use the remaining budget for the benefits of the other group(s).

Eg : if Allianssi spends only 200 €, it will be reimbursed of 200€. The 75€ left in the group budget can be used to cover extra travel costs of Elix/Gençtur...

About the hosting organisation:

The Association des Compagnons Bâisseurs, aka CBB, is a non-profit, non-political organisation recognized and financially supported as **Youth Organisation** by the Brussels-Wallonia Federation since 1978. It is member of the

ALLIANCE of European Voluntary Service Organisations since 1997. In Belgium, CBB is member of the federation of the pluralist and independent youth organizations.

All the action of the organization is based on the principles of non-formal education (in the French meaning of **Popular Education**). **Our projects** aim to support the development of active citizens, capable of sense of responsibility, criticism and solidarity. They offer a **space for interaction and expression** to people from diverse origins and abilities, with the objectives to encourage their awareness on societal challenges (from local to global level), to create new links of solidarity between them and between their communities, and to support their full participation in the society.